Community Responsibility and Restoration Intern - Monarch Opportunity Scholarship with the Office of Student Conduct, Restorative Justice Program

Description:
By participating in the Monarch Opportunity Scholarship with the Office of Student Conduct, interns will focus mainly on the operations of the new Restorative Justice Program, which may include, assisting with impacted party interviews, scheduling coordination, writing up findings regarding alleged conduct violations, and restorative resolutions.

Length and Location of Opportunity:
Fall 2020 – Spring 2021 (year long opportunity) dedicated toward developing knowledge or professional skills in program promotion and management. This opportunity will be available to be remote until the Office of Student Conduct returns to in-person operation.

Required Qualifications:
You must be an enrolled student for the full length of the opportunity (Fall 2020 - Spring 2021) and showcase the following skills:

- Strong sense of judgement;
- Ability and requirement to maintain confidentiality;
- Skills in decision-making and problem solving;
- Strong verbal communication, and writing skills;
- Be proactive; and have the ability to analyze highly complex problems and find solutions, including conducting research and synthesizing information.

Learning/Professional Development Outcomes:
The Community Responsibility and Restoration Intern will gain skills in program promotion and management by engaging in the following activities:

- Directly assist in the development and implementation of campus wide restorative practices and resolutions.
- Assist in creating original content for material distributed to all students, faculty and staff, promoting various aspects of The Office Of Student Conduct/Restorative Justice Program educational initiatives.
- Manage adjudication of alleged academic and social behavioral misconduct via the traditional administrative adjudication process.
- Participate in special projects, initiatives, and committees in support of the Office of Student Conduct, Dean of Students Office, Student Life Cluster, and the Division of Student Affairs.

**Scholarship Amount and Disbursement:**

The student will be awarded $1,000 per quarter ($3,000 total for the academic year). The scholarship will be disbursed at the beginning of each quarter to the student's BARC account.

**Loss of Eligibility:**

Eligibility for continuous quarters is determined based on engagement in the learning outcomes during subsequent quarters. A student may lose eligibility to continue with the Monarch Opportunity Scholarship if they are no longer actively engaged or are unable to engage in the learning outcomes.

**Application Details:**

To apply for this opportunity please email a resume and cover letter to Molly Powrie, in the Office of Student Conduct - mollypowrie@ucsb.edu, priority consideration given to applicants who submit before September 25, 2020.

**Statement of Understanding and Agreement:**

By signing below, you affirm that you have read and understand the Monarch Opportunity Scholarship agreement and agree to actively engage in the learning/professional development outcomes.

______________________________________________  ______________________________
Student Signature                                      Date

______________________________________________  ______________________________
Opportunity Coordinator Signature                     Date